

GRANTS PASS URBAN TREE ADVISORY COMMITTEE

Meeting Minutes – July 13, 2015 at 7:00 PM

Courtyard Conference Room

Committee Members:

Dave Russell (Chair)
Cynthia Charat (Vice Chair) – arrived late
James Love
Dan McBerty
William Reinert
Chip Dennerlien - absent
Clifford Ostermeier
Vacant Position

City/Staff Liaisons:

Jeff Nelson (Parks)
Council Liaison Dan DeYoung – arrived late

Guests:

I. Business - Continuing

Approval of Minutes from June 8, 2015

MOTION/VOTE

Committee Member Love moved and Committee Member Reinert seconded the motion to approve the minutes from the June 8, 2015 meeting. The vote resulted as follows: The vote resulted as follows: “AYES”: Committee Members Russell, Love, McBerty, Reinert, and Ostermeier. “NAYS”: None. Abstain: None. Absent: Committee Members Charat (arrived after vote) and Dennerlien. The motion passed.

II. Business - New

A. Announcements

- Walnut Tree – Jeff looked into it and it is outside the city limits, he’s now looking into if it is in the UGB

B. Event Calendar Review

- Back to the 50s is around July 24-25

C. H Street Parking Lot – Discussion

- 3 trees planted by the City (Mike Byrne-Property Mngmt) along 4th Street – 2 Pacific Sunset Maples that will get a decent size and a Golden Rain

- Councilor DeYoung asked if anyone had an update on Chip's discussions with Napa about potential parking lot improvements. Dave wondered if City could talk to Napa too. Councilor DeYoung suggested when H Street Parking Lot improvements happen that might be a good time to include Napa in making some changes. Dan McBerty shared from his experience interacting with Napa owner it would be helpful to explain any parking lot suggestions using drawings. Napa is thinking about a mural on their north facing blue wall. Cynthia said they should contact CoPA.

MOTION/VOTE

Chair Russell moved and Committee Member McBerty seconded the motion to reapprove the minutes from the June 8, 2015 meeting deleting the part with Cynthia's quoted but not substantiated statement regarding Allen Creek Complex trees (II C). The vote resulted as follows: The vote resulted as follows: "AYES": Committee Members Russell, Love, McBerty, Reinert, Charat, and Ostermeier. "NAYS": None. Abstain: None. Absent: Committee Member Dennerlien. The motion passed.

D. Updates

- **Information from Lora** – she had consultant do a write-up project, it was good paper with good info. Dave wants to allow people time to read it over before discussing it at the next meeting. Dave asked Jeff what Lora plans to do next. Jeff will get some clarification from Lora on what, if anything, she needs from Committee. Dave mentioned Article 23 and 25 still need a re-write. Jeff is pretty sure Lora's consultant looked at Articles 23 and 25 and that she passed along Dave and Jim's comments to them. Dave suggested everyone read the paper, review Articles 23 and 25, and come to the next meeting ready to discuss it. They could then make a motion or simply pass on to Lora their desires for a code re-write (shade, soil, parking size, etc.) Jeff will convey to Lora now the Committee appreciates the work done so far, well written, technically sound, etc.
- **General Discussion** – about the code, parking lots in general, other new parking lots that will be popping up around town, other places around town that need more trees, etc.

- **E/F Tree Selection** – the Committee gave Jim freedom to choose the trees for the E/F location. David Reeves asked Jim's opinion, he didn't think the trees on City's list were appropriate. He chose trees that didn't need as much water (Red Oak). Discussion about how Mt. View received the contract for the landscaping work – nobody really knows. Cynthia felt CoPA deserved an apology and Councilor DeYoung directed her to David Reeves. Ford Group putting in sign – delayed by Branding/Economic Development discussions
- **Jeff Updates** – removed Giant Sequoia from Lawnridge. Pine at Riverside will be coming out soon. Oak by parking lot lost a huge limb and tree is declining so the tree will probably be removed. Tree at water treatment plant will be coming out (replaced with at least 3 new trees) but have to go through the Historic Society.

E. Educational Article – Chip (absent - did not discuss)

- carried this item for 3 months, not to be included on next month's agenda

F. Meeting Every Other Month – Discussion

- Jeff - happy to meet every month, but attendance is often slower in summer months and Nov/Dec/Jan
- Dave - thought 6 meetings might be too few, added March because it is before Arbor Day and added September because of the fall season and Fall Tree Walk, 8 meetings/year and could have special meetings/workshops to work on projects, would like to take Jan and 1 month in summer off, would rather have more workshops (1 or 2 items) to get more accomplished rather than so many regular meetings that always carry the same topics. Committee to consider 8 meetings, 2 special workshops, skip 2 months.
- Cynthia – have more members than ever now, people that are interested in attending meetings, vacancy to fill, need to stay proactive on parking lots, lose momentum and hard to remember when meetings are when start skipping months
- Bill – suggested just taking a break in the summer
- Councilor DeYoung – suggested Lora or other staff could attend if necessary if they had a couple special workshops on a particular topic
- Dan – more meetings (once a month at least and try to get more done)

G. Comments

- Dave (general comments about meetings) – workshops with 1 or 2 agenda items and ready to make headway, City staff to facilitate and keep track of objectives, for specific projects there needs to be one person who really takes the lead for each one, would like to have a workshop soon to come up with something regarding parking lot code, City to provide a facilitator, work on code re-write
- Cynthia (general comments about meetings) - need to educate public/kids, have meetings to educate staff/Council, more communication so things don't take so long, need a facilitator/agenda/timeframes so there are less tangents, written notes to keep track of where going and where been, need a "who, what, and by when"
- Councilor DeYoung (processes) – there is process for changing things (parking lot code), get clarification from staff as to the process the Committee should follow, let staff roadmap it and then Committee makes decisions about what they want, staff responds to that, process continues, etc.
- Jeff will meet with Lora to ensure she knows the Committee's desires for the parking lot code re-write and to find out the process.
- Dave interested to know if the tree development ordinance is being utilized, who is administering it, who is enforcing it – City still needs to hire an Urban Forester
- General discussion about the Committee's potential role in parking lots/tree situations

Next Meeting: August 10, 2015

These minutes were prepared by contracted minute taker, Becca Quimby.